



Ministry of Education

Ministry of Education
State Department of Vocational and Technical Training
Butere Technical Training Institute

P.O. Box 90-50101, Butere. Mobile: 0727861270 Email:info@buteretvc.ac.ke
Mahondo-Off Butere-Sidindi Road. Website: www.buteretvc.ac.ke
Principal: 0793818662

COURSE
REQUIREMENTS LIST
BUSINESS DEPARTMENT
(SECRETARIAL STUDIES)

- 1. Title: Pitman New Era Shorthand Anniversary Edition
Author: Audrey O'Dea, Joan Sykes
2. (7) Exercise Books
3. Two HB Pencils

CONTACT PERSON

NAME: Ms. Dorris Mutenyi
Course Trainer
PHONE: 0718680952

BUILDING & CIVIL
ENGINEERING DEPARTMENT

- 1. T-Square
2. Set Square (60° 45°)
3. Engineering Set
4. Drawing Book (A3 Plain)
5. Pencils (HB, 2H, 3H, 4H)
6. 14 Exercise books(A4)
7. Overalls/Dust coat (Navy Blue)
8. Tape Measure
9. Non programmable Scientific Calculator fx-82ms/fx-991 ms
10. SMP Mathematical Table
11. Eraser (White Plain)
12. Masking Tape
13. Safety boots

ARTISAN/CERTIFICATE
STUDENTS ONLY

- 14. Potatoes Trowel
15. Wood Float
16. Plumb bob
17. Manila String
18. Spirit Level
19. Claw Hammer
20. Masonry Hammer
21. Hand Saw
22. Tenon Saw

PLUMBING SECTION

- 1. Dustcoat/Apron (Navy Blue)
2. Helmet
3. Gloves (Elastic)
4. Goggles for Welding
5. Safety Boots
6. Tape Measure
7. Hack Saw
8. Pipe Wrench
9. PPR Machine
10. T-Square
11. Set Square (60° 45°)
12. Engineering Set
13. Pencils (HB, 2H, 3H, 4H)
14. Eraser (White Plain)
15. Masking Tape

CONTACT PERSONS

NAME: Mr. David Momanyi- For Building & Civil Eng.
PHONE: 0725372979
Mr. Linus Barasa
PHONE: 0725121799- For Plumbing students Only.

ELECTRICAL & ELECTRONICS

- 1. Dust Coat (Navy Blue)
2. Workshop

- boots(black)
3. Technical Drawing Set
4. Technical Drawing T-Square and Set
5. Technical Drawing book
6. Electrical Drawing Book
7. Electrical Tool Box
8. Pencils (2H and HB)
9. Erasers

CONTACT PERSON

NAME: Mr. Eugene Walumoli
Head of Department
PHONE: 0728941501

HAIRDRESSING AND BEAUTY

THERAPY DEPARTMENT

HAIRDRESSING

- 1. Apron Purple in Color
2. Combs
3. Crochet Needle
4. Needle Long Size
5. Black Thread
6. 2 Medium size Towels
7. At least two Ear Buds
8. 1 Set of Rollers
9. Small Size Scissor + Razor
10. A pair of Gloves
11. One Shower Cap
12. Three Braids (1 long, 2 Short, Black color)
13. One Weave-Long

BEAUTY THERAPY

- 1. Olive Oil Medium Size (Massage)
2. Apricot Scrubber
3. Tonner



4. Mask (Facial Mask)
5. Cotton Wool
6. Nail Cutter
7. Cleanser

CONTACT PERSON

NAME: Mrs. Everlyne Andika
Course Trainer
PHONE: 0719263016

ICT DEPARTMENT

1. A4 Exercise books (8 in total, one must be squared)
2. Scientific Calculator
3. One graph book
4. Flash Disk(4GB)
5. Rewritable CD (CD RW, at least 5)
6. Descent Smartphone
7. Mouse

8. Laptop (Added advantage)

CONTACT PERSON

Mr. Jay Juma-HOD ICT
PHONE: 0707958620

FASHION DESIGN AND GARMENT MAKING DEPARTMENT

1. French Curve 1 PC
2. Quarter Scale 1 PC
3. Fastenings
 - i. Prestud 1 PC
 - ii. Velcro 1 mtr
 - iii. Buttons (Flat and Shank button) 1 PC each
 - iv. Ribbon 1mtr
 - v. Hook and Bar 1 Pair
 - vi. Hook and Eye 1 Pair
 - vii. Zips 1 PC each
 - viii. Ric rack 1mtr
 - ix. Lace 1 mtr
4. Embroidery Thread 1 PC
5. Drawing Book 1 pc (A3)
6. Hard cover book 1PC(A4)
7. Pritt Glue 1 PC(Big)

8. Cutting Shears 1 PC
9. Tracing Wheel 1 PC
10. Tape Measure 1 PC
11. Thimble 1 pc
12. Seam Ripper 1 PC
13. Paper Scissors 1 PC
14. Bobbin and Bobbin Case 1 pair
15. 7 Exercise Books
16. Assorted Needles 1 PC
17. Assorted Pins 1 PC
18. Color Pencils 1pkt
19. Spring Files 2pcs
20. Pencils (HB/2H) 1 PC Each
21. Eraser 1 PC
22. 30cm Ruller 1 PC (Transparent)
23. Ream of Photocopying Papers 2 Reams
24. Tailors Chalk 1 PC
25. Dustcoat (White) 1 PC
26. Tailors Carbon 5 PCs (Different colors)

ARTISAN TRAINEES ONLY

1. T-Square 1 PC
2. Set Square (30⁰-60 45⁰) 1 Set
3. Engineering Set 1 PC
4. Drawing book (A3 Plain) 1PC
5. Pencils (HB 2H 3HB 4HB) 1PC Each

CONTACT PERSON

NAME: Miss Olang' Marion
Head of Section
PHONE: 0700569481

FOOD AND BEVERAGE

PRODUCTION PART

- Checked black and White Trouser or Skirt
- Chef's Coat/ Jacket (Double breast) (white)
- Chef's hat (White)
- Necker Chef (Red)
- Kitchen Clothes
- Set of Kitchen Knives
- Apron (White)
- Black Flat closed leather shoes
- Recipe cards and Recipe File

SERVICE PART

- ✓ Black Trouser or Skirt

- ✓ White long-sleeved shirt
- ✓ Half coat (Black)
- ✓ Bow Tie (Black)
- ✓ 3 Service cloth
- ✓ 1 Glass cloth
- ✓ Small box file
- ✓ Cork Screw
- ✓ Waiter Book

CONTACT PERSON

NAME: Mr. Stephen Nderitu
Head of Department
PHONE: 0734011362

MECHANICAL/AUTOMOTIVE ENGINEERING DEPARTMENT

1. T-Square
 2. Set Square
 - 30/60⁰
 - 45/90⁰
- Engineering Set
Pencils (4 Pcs each)
-HB
-2H
-4H

3. Dustcoat (Navy Blue)
4. Safety boots/Closed Leather shoes
5. Erasers
6. A₃ Drawing book
7. Calculator fx-82msn/fx-991 ms

CONTACT PERSON

Harrison Mwima
PHONE: 0792127210

AGRICULTURE DEPARTMENT

- 1) Set Square
- 2) Drawing Kit
- 3) Dust Coat/Apron (Green)
- 4) Gumboots/Safety Boots
- 5) Gloves (Farming Gloves)
- 6) Ten (10) Exercise Books

CONTACT PERSON

Mrs. Ann Mahindu-Head of Department
PHONE: 0712351469